

MUSEUM ARTIFACT AND DOCUMENT DONATION REQUEST

Received from:

Name _____

Address _____

Phone _____

Describe objects deposited: (attach photos where possible)

State how and when the objects were acquired:

I give temporary custody to Murray City of said items for consideration of donation to the Murray History Museum Collection for the period of _____ subject to these conditions:

1. The objects will be given the same care by Murray City as if they were its own property, but it assumes no responsibility in case of loss or damage by theft, fire, or otherwise.
2. Murray City does not guarantee the items will be accepted as part of the Murray History Collection.
3. The patron must retrieve the objects within 30 days of notification of rejection at his/ her own expense if the objects are not accepted as part of the history collection.

I, the undersigned, have read the above terms and hereby deposit the above listed objects subject to these terms.

Signed _____ Date _____
Potential Donor

The above object(s) described above has been received by Murray Historic Preservation Office for the purpose of reviewing its potential for inclusion in the Murray History Collection.

Condition of Objects:

Remarks:

Acknowledge Receipt: _____ Date _____
Murray Cultural Programs Manager